

<p style="text-align: center;">New Earswick Parish Council Finance Committee Minutes 11 December, 2025 15.00 hours</p>

Attending Councillors:	Carol Runciman (Chair)	CR
	Christine Durrant	CD
	Sue Glenton	SG
	Roy Love	RL
	Audrey Steel	AS
	Peter Vaughan	PV
Clerk/Minute Taker:	Sally Bruckshaw	SB

FC25.12.01 **Notices of the meeting**

The notices of the meeting had been posted on the Parish notice board and web site.

FC25.12.02 **To receive and note apologies from Members who were unable to attend the meeting**

None received.

FC25.12.03 **To consider and accept the reasons for absence provided**

None required.

FC25.12.04 **To receive declarations of interest on any items on the agenda**

None.

FC25.12.05 **To approve the minutes of the meeting held on 2 October, 2025**

The minutes of the meeting held on 2 October, 2025 were approved as a correct record and signed by the Chair (previously circulated to all Parish Council Members).

FC25.12.06 **To decide how to advise the full Council regarding any grant applications that had been received**

None received. A letter of appreciation had been received from The Royal British Legion.

FC25.12.07 **Confirmation of Model Publication Scheme**

Two amendments were made to include that some documents were also now available on the web site in addition to printed copies.

FC25.12.08 **Updated Risk Assessments for consideration**

Changes were made to emphasise the involvement of all Members in the budget process for the following financial year. These figures then formed the basis of the precept. In addition more detail was included in relation to petty cash.

SB was asked to include details of which Members held the Business Continuity plans.

FC25.12.09 **Confirmation of amendments to Assets Register and notification to insurance company**

Following the previous meeting the purchase of two new computers had been included on the Assets Register. The Insurance Company had also been notified of the changes.

FC25.12.10 **To consider the salary and conditions of service of the Clerk/ Responsible Financial Officer**

SB raised a number of items included in the Clerk's contract. These were mainly in relation to procedures that would need to be updated following the decision of the Chair of the Council to retire. In view of the personal details these would be noted in a separate paper for further consideration.

FC25.12.11 **To agree a recommendation to full Council for the budget for the 2026-27 financial year**

SB had prepared a draft budget which had been circulated to all Members of the Council. One Member had made a specific proposal and this had been included in the figures. Members considered the different areas including suggested changes. Members agreed that a recommendation to increase the precept by £1000 to £31000 for the following year should be considered at the January full Council meeting.

FC25.12.12 **To agree the date and time of the next meeting**

Dates for future meetings would be circulated to Members.

The meeting closed at 16.00 hours.

Signed _____ Chair 19 February, 2026